**NOTICE TO BIDDERS**

Sealed proposals will be received by the Franklin County Convention Facilities Authority (“FCCFA”) until **May 6, 2019 at 4:00 PM EST** and will be publicly opened and read aloud immediately thereafter, for the furnishing of goods and services for the execution of:

**BID PACKAGE #2019-3 – HOT AND COLD BREW MOBILE NITRO COFFEE DISPENSERS**

GREATER COLUMBUS CONVENTION CENTER

400 NORTH HIGH STREET

COLUMBUS, OHIO 43215

The instructions to bidders, form of proposal, form of contract, technical specifications, form of bond, and other contract documents may be obtained by prospective bidders from the offices of the FCCFA by contacting Jordan Edmonds at jedmonds@fccfa.org or 614-827-2811. General information regarding the FCCFA can be found on its website at [www.meetusincolumbus.com](http://www.meetusincolumbus.com).

All questions regarding the bid documents and technical specifications should be submitted in writing and can be forwarded to Jordan Edmonds at jedmonds@fccfa.org.

Each bid must be accompanied by a Bid Guaranty and Contract Bond in the exact form included in the Request for Bids (“RFB”) and meeting the requirements of Section 153.54 of the Ohio Revised Code.

**Bids shall be sealed and addressed to:**

**Franklin County Convention Facilities Authority**

**400 North High Street, 4th Floor**

**Columbus, Ohio 43215**

**Attention: Jordan Edmonds**

State of Ohio Equal Employment Opportunity requirements, as provided for in this RFB, are applicable to this bid invitation for all work performed pursuant to the purchase agreement.

The Franklin County Convention Facilities Authority reserves the right to waive any informalities or in its sole discretion, to reject any or all bids.